

# RCN Strike CS Collateral



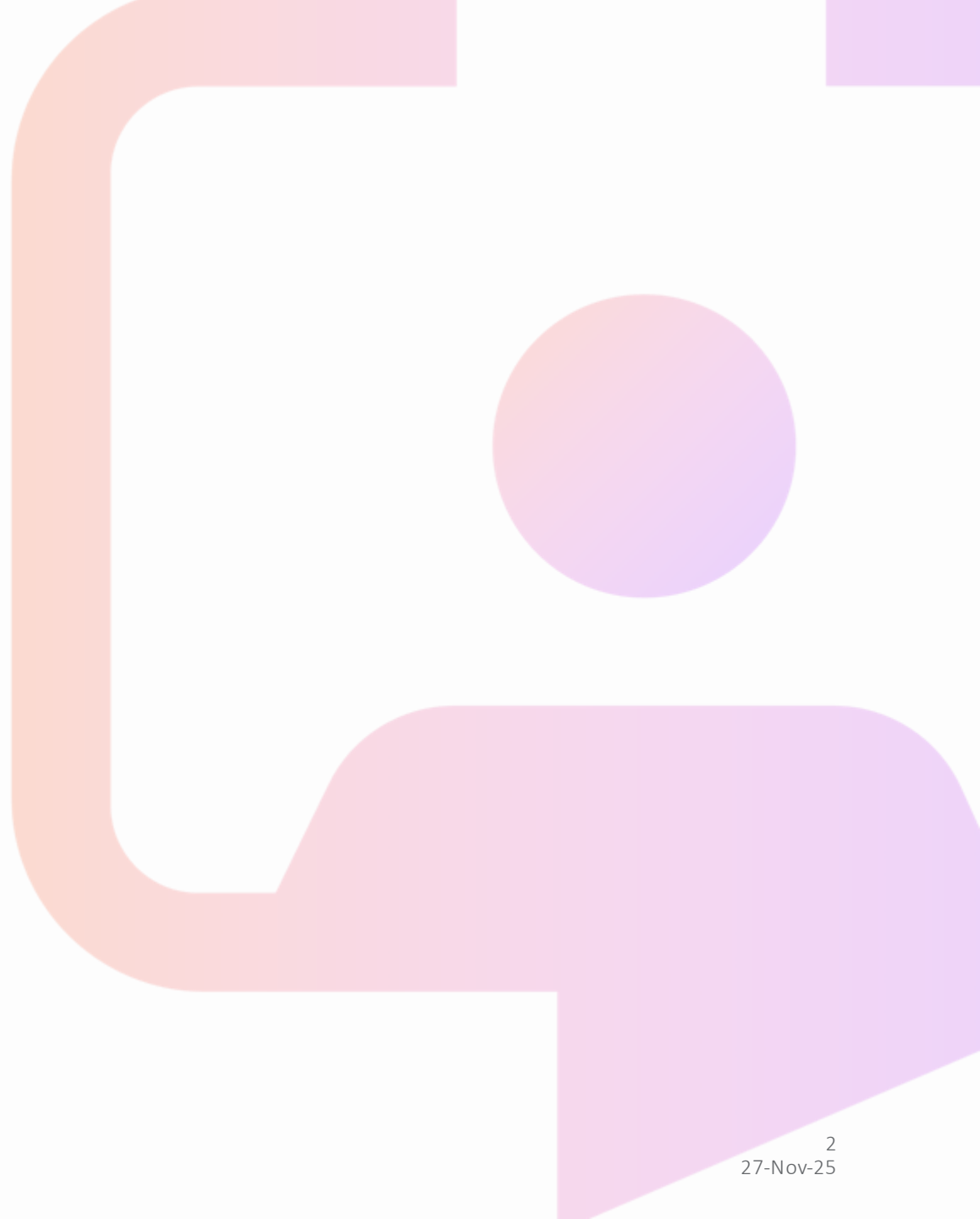
Sit Rep Report



Unavailability Considerations



SafeCare Considerations





For the self-assessment document cascaded via NHS England's National Operations Centre and each Regional Operations Centre to EPRR leads the below reports in Allocate Optima can be used to populate the required information.

- Total number of staff absent from work (all reasons) for proceeding day – use the **Unavailability List** report (Rostering > Unavailability > Unavailability List). Set parameters for the required date range and ensure the columns staff group, grade type and grade type category are visible. Filter on all reasons.
- Total number of staff absent from work as a result of IA for preceding day - use the **Unavailability List** report (Rostering > Unavailability > Unavailability List). Set parameters for the required date range and ensure the columns staff group, grade type and grade type category are visible. Filter on IA reasons.
- Total rota'd to work (for proceeding day) – use the **Assigned Duties by Person** report (Rostering > Assigned Hours > Assigned Duties by Person). Set parameters for the required date range and ensure the columns grade, required grade type and required grade type category are visible.

All these reports can be exported to excel for further analysis and breakdown.

# Unavailability Considerations



Following the RCN strike announcement there may be a need to include additional unavailability's in the system to allow for more accurate reporting.

Consider if you need further breakdowns for IA action in HealthRoster as per ESR UN3244, split by:

- Unpaid Unauth Special Hrs – Industrial Action for absences of a day or less
- Unpaid Unauthorised Special – Industrial Action for absences of more than a day

Also, consider if the reasons already exist if these now need to be configured to be sent via your payroll extract, if not already?

The Standard HealthRoster Payroll Configuration guide runs through how to configure new reasons, including the external payroll configuration requirements as well.

The guide can be found [here](#).

# SafeCare/Redeploy Considerations



Following the RCN's strike announcement there may be some consideration regarding the use of SafeCare.

## Redeployments

- Using the Sunburst to determine staffing levels and then redeploying from areas that have over hours to areas with under hours. This could also support reducing reliance on agency/bank for unfilled shifts.

Additional Adjustments may also need to be made when staffing levels are different due to closure or under staffing to ensure reporting is consistent.

- Setting up a professional judgement for closed areas (if not already in your system) to mitigate areas that appear over staffed due to lack of patients.
- Professional Judgements may be needed for areas that are understaffed, so the correct reasons may also need to be set-up to cover this.



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